

TENTATIVE BOARD AGENDA
BOARD OF EDUCATION
NORTH BUTLER COMMUNITY SCHOOL
THURSDAY, NOVEMBER 20, 2025
ALLISON MEDIA CENTER
6:00 P.M.

1. Call To Order
2. Approve Agenda
3. Approve Minutes
4. Approve Monthly Financial Reports
5. Approve Personnel
6. Receive Communications and Visitors
7. Board Policy Review - 100 Series - 2nd Reading-
8. Review and Accept Results of School Board Election
9. Appointment of President Pro-Tem
10. Adjourn Old Board

ORGANIZATIONAL MEETING

1. Call to Order New Board
2. Administrate the Oath of Office to Newly Elected Board Members
3. Elect School Board President
4. Elect School Board Vice-President
5. Set Time and Date of Monthly Board Meetings
6. Appoint School Attorney (Ahlers & Cooney)
7. Appoint Official Depository (LSB)
8. Appoint Official Publication (Butler County Tribune & Greene Recorder)
9. Appoint Committees/Delegate
10. Action/Discussion Items
 - a. SBRC Application for Open Enrollment Out \$136,564.00
 - b. SBRC Application for River Hills Adm Costs \$9,563.02
 - c. SBRC Application for Lied Center Adm Costs \$13,740.15
 - d. Designate Athletic Director to Sign Officiating Contracts
 - e. Board Policies Review - 503.08, 501.09, 506.01, 503.09 - 1st Reading
 - f. Snow Removal Bids
 - g. School Safety Operation Plan
 - h. Amend Staff Handbooks (update board policies)
 - i. Open Enrollment Out
 - j. 12-Passenger Van
11. Administrative Reports
12. Board Discussion
13. Adjourn
14. Next Board Meeting Date – December 8, 2025

Public comment is scheduled for public communication to the board. At that time, interested people may present comments, suggestions or concerns, even if they are not listed on the agenda (3 min). However, an item usually must be included on the agenda before the board can officially act upon it. Anyone wishing to speak to the Board of Education, and is not on the agenda, should contact Shellee Bartlett, not later than 30 minutes prior to the meeting.

**NORTH BUTLER COMMUNITY SCHOOL
BOARD OF EDUCATION**

Regular Meeting

November 20, 2025

The regular board meeting was called to order by President Ty Crawford-Miller at 6:00 p.m. in the Allison School Media Center. Board members present were Ty Crawford-Miller, Jordan Nolz, Heather Shook and Laurie Shultz; others present were Superintendent Bryan Boysen, Business Manager/Board Secretary Shellee Bartlett, Beth Endelman, Leah Tanney, Dan Engels, Sara Henrichs. Board member absent: Amanda Lund.

Moved by Shultz, seconded by Nolz, to approve the agenda. Carried unanimously.

Moved by Shook, seconded by Shultz, to approve the minutes from October 2025 meetings. Carried unanimously.

Moved by Nolz, seconded by Shook, to approve October 2025 financial reports and November 2025 bill listing. Carried unanimously.

Moved by Shultz, seconded by Shook, to approve the following personnel recommendations: Aeryn Anderson, assistant large group and assistant individual speech @ \$746 each; Andrew Johnson, head cook Allison @ \$16 per hour: substitutes: Kennedy Kaiser, Meia Ledesma, Lindey Hedrick. Carried unanimously.

Moved by Shook, seconded by Nolz, to approve the 2nd reading of Board Policy Review, Series 100. Carried unanimously.

Review of the canvass of the November 4, 2025 school board election results as follows: For the office of North Butler School Board Director District 1 (4-year term) there were eight hundred (800) votes cast as follows: Daniel Engels received seven hundred eighty-six (786) votes, Scatterings received fourteen (14) votes. For the office of North Butler School Board Director District 2 (4-year term) there were eight hundred thirty-three (833) votes cast as follows: Sara Henrichs received eight hundred twenty-two (822) votes, Scatterings received eleven (11) votes. Thus, Daniel Engels and Sara Henrichs are officially elected to a four-year term on the Board of Education. For Public Measure CQ there were nine hundred thirty-seven (937) votes cast as follows: yes received six hundred fifteen (615) votes, no received three hundred twenty-two (322) votes. Therefore Public Measure CQ was approved.

Moved by Shultz, seconded by Nolz, to accept the results of the school board election as presented. Carried unanimously.

Moved by Shook, seconded by Shultz, to appoint Shellee Bartlett, Board Secretary as President Pro-Tem. Carried unanimously.

Moved by Shultz, seconded by Crawford-Miller, to adjourn at 6:28 p.m.

Organizational Meeting

The organizational board meeting was called to order by Business Manager/Board Secretary Shellee Bartlett at 6:29 p.m. in the Allison School Media Center. Board members present were Ty Crawford-Miller, Jordan Nolz, Heather Shook, Dan Engels and Sara Hendrichs; others present were Superintendent Bryan Boysen, Business Manager/Board Secretary Shellee Bartlett, Beth Endelman, Leah Tanney.

The oath of office was administered to Dan Engels and Sara Henrichs.

Nominations were received for Ty Crawford-Miller for the office of board president. Moved by Shook, seconded by Engels, to cease nominations and approve Ty Crawford-Miller as School Board President. Roll call for Ty Crawford-Miller, School Board President: Ayes – Shook, Nolz, Engels, Hendrichs, Nolz, Crawford-Miller; Nays – none.

Nominations were received for Jordan Nolz for the office of board vice president. Moved by Shook, seconded by Hendrichs, to cease nominations and approve Jordan Nolz School Board Vice-President. Roll call for Jordan Nolz, School Board Vice-President: Ayes – Crawford-Miller, Nolz, Shook, Hendrichs, Engels; Nays – none.

Moved by Nolz, seconded by Shook, to set monthly board meetings on the second Monday of the month at 6:00 p.m. Carried unanimously.

Moved by Shook, seconded by Nolz, to appoint Ahlers Cooney Attorneys as the school attorney. Carried unanimously.

Moved by Shook, seconded by Hendrichs, to appoint Butler County Tribune and Greene Recorder as the official publications. Carried unanimously.

Moved by Shook, seconded by Hendrichs, to appoint Lincoln Savings Bank as the official depository and set \$15 million limit. Carried unanimously.

Moved by Shook, seconded by Hendrichs, to appoint the following to the county conference boards: Heather Shook, Butler County Conference Board Representative & Dan Engels, Floyd County Conference Board Representative; negotiations: Sara Hendrichs & Ty Crawford-Miller; facility, buildings and grounds team: Dan Engels & Ty Crawford-Miller; finance team: Sara Hendrichs & Jordan Nolz; sharing agreement reps: Ty Crawford-Miller & Heather Shook. Carried unanimously.

Moved by Nolz, seconded by Engels, to approve the SBRC request \$136,564 for increased open enrollment out. Carried unanimously.

Moved by Shook, seconded by Nolz, to approve the application to the School Budget Review Committee in the amount of \$9,563.02 for special education administrative costs associated with River Hills Consortium program for the 2026-27 school year. Carried unanimously.

Moved by Shook, seconded by Hendrichs, to approve the application to the School Budget Review Committee in the amount of \$13,740.15 for special education administrative costs associated with Lied Consortium program for the 2026-27 school year. Carried unanimously.

Moved by Nolz, seconded by Shook, to authorize the athletic director to sign officiating contracts. Carried unanimously.

Item 10e Board policies review was tabled.

Moved by Nolz, seconded by Shook, to approve snow removal bid from DME Snowplowing for the Greene site and Stirling Lawn Care for the Allison site. Carried unanimously.

Moved by Nolz, seconded by Shook, to approve school safety operation plan as presented. Carried unanimously.

Moved by Shook, seconded by Hendrichs, to approve amending staff handbooks as presented. Carried unanimously.

Moved by Shook, seconded by Hendrichs, to deny open enrollment applications for Paisley Harlan and Hadley Knock. Carried unanimously.

Moved by Shook, seconded by Engels, to approve the purchase of a 12-passenger van from Roling Ford for \$52,068. Carried unanimously.

Moved by Shook, seconded by Nolz, to adjourn at 7:54 p.m. Carried unanimously.

The tentative date for the next regular board meeting is December 8, 2025 at 6:00 p.m. in Greene.

Board President

December 8, 2025
Date

Board Secretary

December 8, 2025
Date